

**MINUTES OF A MEETING OF HARDEN VILLAGE COUNCIL
HELD ON 13th APRIL 2023 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Amy Wood
Cllr Kay Kirkham
Ken Eastwood (Clerk)

1/04/23 Apologies for Absence

Apologies were received from Cllrs Falak Ahmed and Alun Kitsell. The reasons for absence were approved.

2/04/23 Disclosures of Interest

None.

3/04/23 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 9th March, 2023 were proposed as a correct record by Cllr Wood.
- b) The outstanding issues report was duly noted. The following matters were discussed: -
 - Update from the Green Action Group including arrangements for an Earth Day event in the Congregational Church on 22nd April at 13:00 to 15:00. Cllr Wood to share a schedule of activity and she confirmed that the group would welcome a replacement lead from the Village Council after she steps down.
 - The Neighbourhood Plan was approved by Bradford Council Executive and is ready to proceed to referendum. The Clerk to add an update to the Village Council website in due course.

4/04/23 Public Representation

None.

5/04/23 Planning Matters

- a) 23/00561/HOU - Two storey side extension with new roof construction at 1 Golf Cottages, Cross Gates Lane, St Ives, Harden.
- b) 23/00460/FUL - Installation of 3-bay, covered teaching/practice facility (driving range) on the existing practice ground adjacent the first fairway at St Ives Estate, Golf Club, Keighley Road, Harden.
- c) 23/00807/HOU - Single storey rear and side extension at 2 Sunny Mount, Harden.
- d) 23/01200/HOU - Construction of side porch at Catstones Barn, Hill End Lane, Harden.

Resolved:

- To note that Bradford Council had approved 23/00561/HOU, despite the Village Council requesting a short extension to the consultation period, in the usual way.

Signed:

11th May 2023

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- That the Council has no objection to 23/00460/FUL, 23/00807/HOU or 23/01200/HOU.
- That the Clerk researches options to use delegations in those cases where consultation deadlines do not align with monthly council meetings and brings proposals forward for consideration at a future meeting.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

6/04/23 Policies and Procedures

Resolved:

To approve and adopt revised Financial Regulations and Standing Orders.

7/04/23 Small Grant Application

Resolved:

To approve a small grant application received from the Harden Beck Horticultural Society and to authorise payment of £250 towards the purchase of tables and chairs.

8/04/23 War Memorial Handrails and Information Point Shelving

Members considered proposals and quotations received.

Resolved:

- To accept the quotation from Aire Valley Forge and to authorise expenditure of £1,215 + VAT.
- To request the Clerk to liaise with the supplier over design and technical drawings and to work with Cllr Kirkham to progress a planning application.

9/04/23 Welcome to Harden Illustrated Map

Members discussed a first design proof of an illustrated map.

Resolved:

That Members forward comments to the Clerk within the next 7 days and the Clerk collates and forwards feedback to the design company.

10/04/23 Exchange of Information

Cllr Kirkham stated she would endeavour to take some photographs of the daffodils on Wislden Road and note the location of damaged Cherry trees. A Daffodil bulb planting event to be arranged in the future.

11/04/23 Correspondence

- a) Email from Christmas Plus re. testing of Christmas lights (lamp post motifs). Noted. Cllr Kirkham to identify an additional lamp post on Long Lane as a possible location for an additional motif.
- b) Emails from Shipley Area Office in reply to query about grant application windows of opportunity to make applications. Noted.
- c) Email from Assistant Ward Officer, Shipley Area Office re. highways issues. Noted.

Resolved:

a) To authorise, or otherwise, the following recurring payments in 2023/24: -

Payee	Payment	Amount	Description
Clerk	Online	As agreed	Salary.
Clerk	Online	As agreed	Homeworking allowance.
Clerk	Online	Up to £500	Expenses and mileage. Stationery, poppy wreath and miscellaneous expenditure.
Yorkshire Local Councils Associations	Invoiced	£586	Annual membership of Association.
Society of Local Council Clerks	Invoiced	£222	Annual membership.
Association of Local Council Clerks	Invoiced	£50	Annual membership.
Digital Nomads	Invoiced	£400	Website hosting with support & maintenance.
Vision ICT	Invoiced	£150	Email accounts and domain name registration.
BHIB	Invoiced	£500	Insurance.
Royal Mail	Invoiced	£315	PO Box charge.
Christmas Plus	Invoiced	£1,500	Christmas lights - testing, storage and commissioning (estimate).
Starboard Systems	Invoiced	£350	Accountancy system.
Rachel Forbes	Invoiced	£850	Horticulture (estimate).
Information Commissioner	Direct Debit	£35	Annual charge for data processing.
Zoom	Direct Debit	£120	Zoom service charge.
Unity Trust Bank	Direct Debit	£72	Banking service charge.
Lloyds Bank	Direct Debit	£36	Payment card service charge (paid monthly).

b) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,174.29	Payroll
Ken Eastwood	£28.80	Expenses
Harden Congregational Church	£25	Room hire
YLCA	£586	Annual membership
Rachel Forbes Landscape	£140	Winter maintenance visits

Payee	Amount	Description
Containers Direct Ltd	£4,200	Secure toolstore including delivery

Note: Payment to Containers Direct Ltd not to be made until such time as delivery and location arrangements have been confirmed.

c) To note the balances and bank reconciliation presented to the meeting.

13/04/23 Minor Items and Items for Next Agenda

Members thanked Cllr Wood for her contribution during her term as a Village Councillor and wished her well for the future.

14/04/23 Next Meeting

Confirmed that the Annual Village Council meeting will be held on 11th May, 2023 at 7.15pm. The Chair closed the meeting at 8:21 pm.